



**WSD 2025 REHEARSAL & GALA PERFORMANCES, RICHMOND HILL CENTRE FOR
PERFORMING ARTS
FRIDAY, MAY 9 & SUNDAY MAY 11 - TUESDAY MAY 13**

Dear WSD Family,

April 9, 2025

Dress and Technical Rehearsal Date and Time

Dress and Technical Rehearsals for WSD's 2025 Gala Performances are being held at The Richmond Hill Centre for Performing Arts on Friday, May 9, 2024 and Sunday, May 11, 2025. **Please refer to the attached schedule for your child's class arrival and rehearsal times.** All students are asked to arrive on time, in full costume with hair done and make-up applied.

The purpose of the Dress and Technical Rehearsal is to familiarize students with the stage, wings, spacing, lighting effects, etc., and to establish lighting plots and sound cues for the theatre's technical crew. For your child's confidence and a smooth running, professional performance, **attendance is mandatory.**

Richmond Hill Centre for Performing Arts Location

The RHCPA is conveniently located just North of Major Mackenzie on Yonge Street in Richmond Hill. Please allow sufficient driving time - extra time may be needed during rush hours. For directions and related theatre information, please refer to www.rhcentre.ca. Parking is available to all RHCPA patrons on all Dress Rehearsal and Performance dates.

Dress and Technical Rehearsal Specifics

Parents should accompany their child through the main lobby on the ground floor of the theatre, into the auditorium, where they may sit with their child until their class is called up to the stage area. Each class will be called onto the stage to rehearse individually. If students need to break for meals or snack, or change costumes, you may use the Plaza Suite Hall next to the main stage.

Please note: The Theatre strictly forbids food and beverages in the auditorium, with the exception of water. During the Dress Rehearsal, children must be supervised by their parents. Please do not bring valuables to the Theatre as WSD and the RHCPA cannot be held responsible for lost or stolen items. Property left at the theatre is at the sole risk of the owner.

Performance Evenings Specifics

Arrival times:

-Senior Division (Levels 5 & up) should arrive at the theatre no later than 6:15 pm, 45 minutes prior to performance. There will be a warm-up on stage for Senior Division students at 6:20 pm.

-Pre-School and Junior Division (Levels 1 through 4) should arrive no later than 6:30 pm, 30 minutes prior to performance.

-ITP/PPP should arrive at the theatre no later than 5:45pm. There will be a warm-up on stage at 6:00pm.

All students should arrive to the theatre in costume with full make-up applied. One parent only should accompany their child to their assigned dressing room where they will be supervised by adult volunteers. You will be informed of your dressing room and location during the D & T Rehearsal. After



your child has been dropped off, you can make your way to the main lobby by following the WSD directional signs. Following the performance, parents and guests will exit the auditorium to the main lobby and proceed as requested: One parent of young students (Pre-School to Level 4) may retrieve their children from their assigned dressing room, parents of older students (Levels 5 and up) are asked to wait for their children in the theatre lobby to avoid extra congestion in the backstage area.

During the Performance

In order to have a smooth running performance, it is essential that the backstage area be well organized and secure. Parent volunteers and Teaching Assistants will supervise performers in Pre-School, Primary and Junior level classes. Performers in Levels 4 and up will be supervised and/or assisted by parent volunteers in the backstage area change rooms. If necessary, you may send a healthy snack for your child on performance evenings, however, nuts or any form of nut products are strictly prohibited. Junk food, soft drinks and gum are also prohibited in the dressing rooms.

For the safety and security of all children, parents and visitors are not allowed in the backstage area at any time during the performance or at intermission. Performers are not allowed to enter the Auditorium (audience) at any time during the course of the evening. These rules will be strictly enforced by RHCPA security and WSD faculty.

Backstage Volunteers

Volunteers will be responsible for looking after groups of student performers, not individuals, with the help of one or two other adults, and in some cases, Teaching Assistants. Volunteers will be briefed on procedures and provided with a list of guidelines and attendance lists prior to the performances. Please inform the office if you or someone you know would be willing to volunteer - your support is greatly appreciated. Professional conduct backstage is expected from all WSD students - teachers will be reviewing backstage rules of conduct in all performing classes.

Hair and Make-Up

Please be sure that your child's hair and stage make-up are done before arriving to the Theatre. Details for hair and make-up will be sent prior to Picture Week. Please do not wear jewelry (this includes any form of earrings) or underwear under your costume during Rehearsal or Performance. Please ensure your child's dance footwear is clean, in good condition with elastics securely sewn and ties tucked in. Please also be sure to remove any nail polish.

The last day of classes is Thursday, May 8th. Classes will **not** be held at the school on Friday, May 9th or Saturday, May 10th or during performance week. Should you have any questions, please feel free to contact the office or drop us a line at info@woodbridgedance.com.

Thank you.

Admissions Office

The Woodbridge School of Dance

905-851-5511

woodbridgedance.com