

# WSD Health Guidelines & Protocols for Covid-19

**2020/2021**

\*subject to change based on government directives

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# Requirements for Health and Safety

## Prevention

Only registered students of WSD may enter the facility, when advised by the school's faculty, to reduce cross-over and maintain appropriate physical distance before and after their scheduled start and end time. Class start and end times will be staggered if necessary to limit the number of students in a common space at the same time and adhere to physical distancing requirements. Students and faculty will be required to sign in and out.

Parents/guardians are requested to remain outside when dropping off their child, and to meet their child outside the building after class at the designated time. Children's safe entry and exit of the building to a parent/guardian will be monitored by WSD faculty. If your child is under the age of 6 one parent will be permitted to accompany them inside (face covering required). Waiting rooms will be closed. Parents/guardians will be advised of necessary physical distancing requirements and are requested to wait outside or in their vehicles where/when possible.

WSD students and faculty will wash their hands with soap and water for at least 20 seconds upon arrival, before and after any breaks, at the beginning and end of each class, or use alcohol-based hand sanitizer (> 60% alcohol) if hand washing is not possible.

Hand sanitizer (> 60% alcohol) will be available at the entrance of the facility, in every studio and bathroom. Bathrooms will be monitored and sanitized after every use. Disposable towels and spray cleaners, or disposable wipes, will be made available to regularly clean and disinfect commonly used surfaces.

Regular cleaning and disinfection will be implemented daily and in-between classes. High touch surface areas will be cleaned and disinfected frequently throughout the day. Ballet barres will be disinfected after every use. A deep clean and disinfecting of the entire facility will take place at the end of each day.

Please ensure your child arrives on time, dressed ready to dance, and with as little personal items as possible. There will be no access to dressing rooms. Each child and teacher will receive a plastic bin to place their belongings in during class which will remain in their designated space in the studio. Bins will be disinfected before and after every use. Please bring a plastic bag for outdoor shoes.

Teachers will maintain physical distance while teaching and will not provide hands on corrections or have physical contact with dancers, until approved under provincial guidelines. Classes will focus on choreography, technique and movement that does not involve physical contact with other dancers, until approved under provincial guidelines.

## Prevention (continued)

WSD students will maintain physical distancing of at least 6 feet or more between persons, including other students, and faculty. Please follow all physical distancing signage and floor markers. Students and faculty are required to wear a face covering (non-medical mask) when entering and exiting the facility, entering and exiting the studio, and using the bathroom. Space markers will be placed in common areas, retail spaces, and studios to ensure 6 feet physical distancing requirements are adhered to at all times.

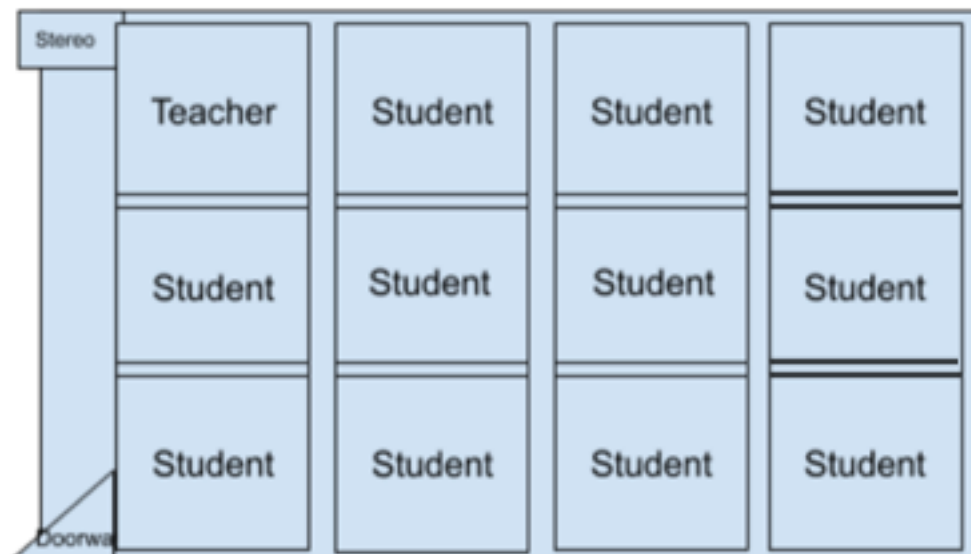
In order to ensure physical distancing of 6 feet apart in the studio, each student and teacher will have their individual space marked out on the floor and at the barre. The number of students in the studio will be limited to follow current provincial guidelines.

WSD students and faculty are asked to avoid touching their face including eyes, nose, and mouth. Avoid high-touch areas where possible, or ensure hands are washed or sanitized after. Everyone is encouraged to follow respiratory etiquette (i.e. coughing or sneezing into a bent elbow, promptly disposing of used tissues in the trash).

If you feel sick STAY HOME. Please contact the Admissions Office regarding absences. WSD administration will be following up with all absences that are not communicated. Due to the new environment we are in, students will not be permitted to enter the studio if displaying any signs of illness. Students must stay home if they are sick, or if anyone in the household is sick, for the health and safety of our community. Any student coming to class with any illness will be sent home. In studio classes will be available live online (exclusively for those registered in each class), allowing students to continue to dance and take part in the class from home.

WSD faculty and students, please greet each other using non-physical gestures (i.e. wave or nod). Do not share any personal items, food, toys, dance attire. Everyone is encouraged to keep their distance inside and outside of the studio.

## Physical Distancing Placement Example



## Screening Procedures

All individuals, including students, parents/guardians, and faculty, will be screened including a temperature check upon arrival. Entry will be denied to any person who has any of the symptoms outlined below.

Screeners will take appropriate precautions when screening, including maintaining distance, wearing a face covering, and regularly disinfecting the screening station.

*Did the person have close contact with anyone with acute respiratory illness or travelled outside of Ontario in the past 14 days?*

*Does the person have a confirmed case of COVID-19 or had close contact with a confirmed case of COVID-19?*

*Does the person have any of the following symptoms:*

- *Fever*
- *New onset of cough*
- *Worsening chronic cough*
- *Shortness of breath*
- *Difficulty breathing*
- *Sore throat*
- *Difficulty swallowing*
- *Decrease or loss of sense of taste or smell*
- *Chills*
- *Headaches*
- *Unexplained fatigue/malaise/muscle aches*
- *Nausea/vomiting, diarrhea, abdominal pain*
- *Pink eye (conjunctivitis)*
- *Runny nose/nasal congestion without other known cause*

## Management of Students with Symptoms of COVID-19

If a student begins to experience symptoms of COVID-19 while at the school:

- They will be immediately separated from others in an isolated and supervised area, with access to a washroom, until they can go home. The faculty member supervising the student will maintain a distance of at least 6 feet.
- Parents/Guardians and local public health will be contacted to notify them of a potential case and seek advice regarding the information that should be shared with other parents/students.

- Hand hygiene and respiratory etiquette will be practiced while the student is waiting to be picked up.
- Tissues will be provided to the student for proper respiratory etiquette, along with safe and proper disposal of the tissues.
- Environmental cleaning of any space the student was in contact with will be conducted once they have been picked up.
- Other students and faculty in the centre who were present while a child became ill will be identified as a close contact and grouped together. Parents and the local public health unit will be notified and their direction will be followed.
- Students or faculty who have been exposed to a confirmed case of COVID-19 will be required to stay home for 14 days.

## **Contact Tracking and Tracing**

WSD will communicate frequently with faculty, parents/guardians, and students, with clear signage and other notices regarding when it is necessary to stay home.

The school will accurately track all absences as they occur. Records will be kept to assist in tracking in the event that an absence is due to symptoms or a diagnosis consistent with COVID-19. Record management will be kept diligently while respecting privacy policies.

The school will provide records as required for the purpose of conducting contact-tracing during the COVID-19 pandemic to Provincial/Local Public Health officials.

## **The Boutique**

Physical access to The Boutique will be restricted. Only WSD faculty and customers with a scheduled appointment will be permitted to enter The Boutique while adhering to physical distancing. Anyone entering is required to wear a face covering.

If trying on items is necessary, customers will be required to sanitize hands prior to handling product. Items that are tried on and not purchased will be disinfected if possible or isolated for 24 hours before returning to the sales floor.

The Boutique will accept exchanges within 7 days of purchase. The item(s) being exchanged must have the original tags attached, be unworn, unwashed, and in their original condition and packaging. Please email [info@woodbridgedance.com](mailto:info@woodbridgedance.com) with your exchange request.

Product will be available to purchase online with scheduled curbside pick up. Please visit our new website: [www.theboutiquewoodbridge.com](http://www.theboutiquewoodbridge.com) to order online.